

ARCCO Best Practices Workshop Series: Part 2
EMPLOYMENT PRACTICES & FACILITY PLANNING
SATURDAY JUNE 25 AND SUNDAY 26, 2005
Toronto Arts Council, 141 Bathurst Street, Toronto

Saturday June 25, 10:00 am to 5:00 pm

Working Hand in Hand:

Employment Issues for Staff and Board at Media and Visual Artist-Run Centres

Designed exclusively for **ARCCO** and **IMAA** members – A full day of discussion and information sharing to address employment challenges faced by artist-run centres. The morning will consist of two **Panel Discussions** where panelists will provide pragmatic examples from their own experience. A wide range of topics will be covered, including Board staff relations, job descriptions, employment contracts, professional development, staff performance reviews, conflict resolution, mentoring and coaching.

In the afternoon all panelists and participants will participate in one **Roundtable Discussion** that will follow up on issues raised in the morning with an added focus on **Human Resources Management** and **Succession Planning**.

Panel A, Media Arts Organizations:

Panelists: **Roberto Ariganello**, Director, Liaison of Independent Filmmakers; **Roy Mitchell**, Executive Director, Trinity Square Video; **Kim Tomczak**, Executive Director, Vtape. Facilitator: **Greg Woodbury**, Program Director, Charles Street Video.

Panel B, Visual Art Organizations:

Panelists: **Natalie Devito**, Co-Director, Mercer Union; **Jessie Lacayo**, Director, Gallery 101; **Heather Webb**, Director, Open Studio. Facilitator: **Gary Hall**, Executive Director, Gallery TPW.

Sunday, June 26, 10:00 am to 5:00 pm

From Inception to Completion:

What You Need to Know about Capital Projects

In partnership with **Arts Build Ontario*** and co presented with **OAAG**

A one-day workshop designed for small and mid-sized arts organizations considering a facility project. Presentations and discussions will address such questions as: Is your organization adequately prepared to take on a facility project? What will the impact be on programming and operations? What are the major project decisions that need to be made? This workshop will also offer an overview of the role of feasibility studies, real estate and building code issues, sources of support, volunteer management and use of consultants.

Workshops Leaders:

Janis Barlow of Janis A. Barlow & Associates and **Nancy Hushion** of N. L. Hushion & Associates

Who should attend? Key staff and board members including Director, Coordinator, President, and members of the Board of Directors. Saturday for ARCCO and IMAA members only. See registration form for fees and information.

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ARCCO
ARTIST-RUN CENTRES & COLLECTIVES OF ONTARIO

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