

Artist Run Centres and Collectives of Ontario
(ARCCO), Cultural Careers Council Ontario
(CCCO)
Present

Spotlight on HR: THE ART OF MANAGING PEOPLE
WORKSHOP

ONE-DAY WORKSHOP ON THE INTERPERSONAL
SKILLS OF HUMAN RESOURCES MANAGEMENT

In the arts and culture sector people are our greatest assets. Learning how to get the best out of people is the objective of “The Art of Managing People”. This one-day workshop has been developed as a template for anybody who manages people, whether it is a team of artists, a mix of volunteers and professionals or board members. This workshop is about getting the best people and keeping them. This workshop starts with the notion that we all have had good experiences in these areas and that by sharing those experiences and by thinking about the ideal work environment, we develop tips and ideas to integrate into our own workplace.

The Art of Managing People is specially designed for those working in the cultural sector: arts administrators, artists, board members, volunteers, and anyone who needs to manage and motivate a team of people. This workshop focuses on three areas of Human Resources Management: interviewing, motivation and performance feedback. Participants get the opportunity to learn and experience the key elements of giving and receiving feedback, interviewing people, motivating a group, bringing a great team together and keeping people engaged.

The Art of Managing People has been developed by Cultural Careers Council Ontario and adapted to fit the needs of ARCCO’s members and community.

Registration is limited to the first ten confirmed participants, so sign up early and no later than **June 6, 2008** for the workshop held in **Toronto**.

The workshop will be held on **Wednesday June 18, 2008** and hosted by **WARC Gallery**, Suite #122 – 401 Richmond Street West, Toronto from 10:00am to 5:00pm. See the registration form for the cost of registration.

The workshop will be facilitated by consultant Cathy Blackbourn. Cathy has been Professional Development Program Manager for the Ontario Museum Association since 1998 where she is responsible for developing and delivering skill-building programs for OMA and other cultural organizations.

For more details about the workshop or to register, contact ARCCO to speak directly with Jewell Goodwyn at 519.672.7898.

About Cathy Blackbourn, Workshop Facilitator

In addition her to work at the OMA, **Cathy Blackbourn** has been involved with The Learning Coalition, where she helped to develop and produce *The HR Planning Tool* for cultural organizations available on the www.workinculture.ca website. Cathy has also delivered tips on HR for small cultural organizations at CCCO's annual HR Swap Meet.

About Artist Run Centres and Collectives of Ontario (ARCCO)

ARCCO is a professional arts service organization for artist-run, not-for-profit centres and collectives for contemporary art in Ontario. This includes centres/collectives for the presentation, production, dissemination, service and investigation of contemporary art in a variety of media and multi-disciplinary work. For more information about ARCCO please check out our website at www.arcco.ca

About Cultural Careers Council Ontario (CCCO)

CCCO develops and facilitates HR programs, publications and services in partnership with cultural organizations. For more information see www.workinculture.ca